



DISCRIMINATION / HARASSMENT COMPLAINT FORM

University of California and UCSF policies prohibit discrimination/harassment/retaliation on the basis of race, color, national origin, religion, sex, gender identity, pregnancy, physical or mental disability, medical condition, genetic information, ancestry, marital status, age, sexual orientation, citizenship or status as a covered veteran.¹

Staff, faculty, student employees, and applicants for employment who believe they may have been discriminated/harassed/retaliated against are encouraged to bring their concerns to the EEO/AA Officer to investigate and attempt to resolve the complaint.

¹ For Full Text, Please see: University of California Policy on Discrimination, Harassment, and Affirmative Action in the Workplace

Name: _____ Date: _____

Address: _____

Phone: _____ Email _____

Affiliation: Staff Faculty Student Postdoc Other

DETAILS OF COMPLAINT

Discrimination/harassment based on: (Please check all appropriate items)

Age	Pregnancy	Veteran Status	National Origin	Retaliation
Sex	Disability	Gender	Sexual Orientation	Sexual Harassment
Race	Ancestry	Gender Expression	Genetic Information	
Color	Religion	Gender Identity	Other: _____	
Citizenship	Marital Status	Medical Condition		

Date(s) most recent or continuing discrimination/harassment/retaliation took place (month, day & year): _____

Person(s) responsible for the alleged action(s):

Name: _____ **Department:** _____

Location: _____ **Relationship to you (supervisor, co-worker, other):** _____

Clearly state your complaint, describing each incident of alleged discrimination/harassment separately.

For each incident, please provide: 1) name of individual(s) who discriminated/harassed, 2) what happened, 3) where it happened, 4) witness names (if any) and 5) why you believe the discrimination/harassment happened. (Attach additional pages as needed)

What would you consider to be a successful or acceptable outcome and/or resolution to your complaint?

I certify that this information is correct to the best of my knowledge.

Signature of Complainant

Date

CONTACT INFORMATION

Nyoki Sacramento, Dir.
EEO/AA, ADA & Title IX
UCSF, Box 1249
Phone: (415) 502-3400
Fax: (415) 476-6299
OPHD@ucsf.edu

MAIL COMPLETED FORM TO:

Attn: Nyoki Sacramento
UCSF Office of Title IX/EEO/AA
Box #1249
University of California, San Francisco
490 Illinois Street, Floor 11
San Francisco, CA 94143

OR EMAIL TO:

Title9@ucsf.edu
or
EEO@ucsf.edu

OR DROP OFF COMPLETED FORM:

Seal complaint in an envelope marked "CONFIDENTIAL, Attn: Nyoki Sacramento" and deliver envelope to 490 Illinois Street, Floor 11